

The Lowertown Community Resource Centre, a non-profit organization offering community and social services to residents of Lowertown, is hiring a:

Part time Child and Youth Worker

(Summer contract with a possibility of extension)

Reporting to the Youth Program Coordinator of the Lowertown Community Resource Centre, the Part Time Child and Youth Worker will work within a team setting to ensure proper facilitation of a summer afternoon program, **Monday to Friday 12pm to 4pm, 20hrs/per week.**

Responsibilities

- Facilitate programs for at-risk children and youth (ages 6 to 12) that promote participation in healthy, constructive activities.
- Interact directly with children and youth from diverse cultural backgrounds.
- Facilitate group activities in an afternoon summer program setting.
- Act as a positive role model and resource person for the children/youth.
- Outreach to at-risk children and youth to promote community activities.
- Create a supportive environment for children and youth to address barriers they may be experiencing.
- Develop and maintain an awareness of services and programs for children and youth in the region, and refer clients when appropriate.
- Maintain attendance records and registration forms; perform administrative duties related to the programs.
- In collaboration with the coordinator, identify and report trends and priorities needed for children and youth in the community.
- Participate in staff meetings.

Education/Experience:

- Currently working towards completion of a college diploma or university degree in a child & youth-related field OR 2/3 years of relevant work experience.
- Minimum 2 years experience working with children and youth.
- Experience working with at-risk children and youth in a community setting.
- Multicultural experience considered an asset.

Required knowledge, skills and abilities:

- Excellent communication, interpersonal and organizational skills.
- Ability to communicate orally in English (French as asset).
- Communication skills in Somali and or Arabic would be an asset. .
- Effective leadership qualities and the ability to work in a multi-disciplinary team.
- Understanding and sensitivity to diversity, poverty and minority issues.
- Ability to take initiative and work both independently and within a team environment.
- Ability to work flexible hours, including evenings and occasional weekends.

Salary: \$12/hr - \$15/hr

Start Date: June 2010

Please submit your curriculum vitae and cover letter to:

Selection Committee

Lowertown Community Resource Centre
40 Cobourg Street, Ottawa, ON K1N 8Z6

E-mail at: reception@crcbv.ca

Or by fax: (613) 688-5554

We thank all applicants for their interest, only those selected for an interview will be contacted.